

**WALTON HIGH SCHOOL LACROSSE BOOSTER CLUB
BY-LAWS**

**ARTICLE I
GENERAL**

Section 1. This organization shall be known as the Walton Lacrosse Booster Club and shall operate as the umbrella organization for the Lady Raiders Lacrosse Booster Club and the Walton Boys Lacrosse Booster Club.

PURPOSE

Section 2. The Walton Lacrosse Booster Club is organized to support and assist in the establishment and conduct of the sport of Lacrosse by providing a unifying voice for the Lady Raiders and Walton Boys Lacrosse Booster Clubs and as a vehicle for any pro rata assessments by Walton High School.

LIMITATION OF METHODS

Section 3. The organization shall be nonprofit, nonpartisan and nonsectarian, and will avoid any activity exclusively reserved for any state, county, or local board of education, their appointees and designees, and the appointed coaches of Walton High School. In particular, the organization will avoid any activities associated with recruiting and offering financial aid to students as specified by the various boards of education.

**ARTICLE II
MEMBERSHIP**

ELIGIBILITY

Section 1. Membership of good standing in either the Lady Raiders Lacrosse Booster Club or Walton Boys Lacrosse Booster Club constitutes membership in the Walton Lacrosse Booster Club.

VOTING

Section 2. Each member shall be entitled to cast one vote on any item that the Board of Directors shall from time to time deem appropriate for a general membership vote.

ARTICLE III
MEMBERSHIP MEETINGS

ANNUAL MEETING

Section 1. The annual meeting of members for the election of directors as required by the State of Georgia shall be in the month of May each year. The date, time and place shall be fixed by the Board of Directors and each member will receive notice at least ten (10) days before said meeting.

ADDITIONAL MEETINGS

Section 2. General meetings of the organization may be called by the President or at the request in writing of a majority of members of the organization, provided a notice specifying the date, place and time, thereof is given to each member at least ten (10) days before said meeting.

QUORUMS

Section 3. At any duly called meeting of the general membership ten (10) general members in addition to a majority of the directors of the organization, or their written proxy, must be present to constitute a quorum.

ARTICLE III
DIRECTORS
COMPOSITION OF THE BOARD

Section 1. The business of the organization shall be managed by a Board of Directors which shall consist of the President, Vice President, Secretary, and Treasurer. Each of these directors from the Boys and Girls Clubs will serve in a co-director capacity.

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SELECTION AND ELECTION OF DIRECTORS

Section 2. The current Board of Directors will offer a slate of nominees to be voted on at the Annual Meeting by the full membership. Nominations may also be taken from the floor during the annual meeting. In the case of any vacancy, the Board of Directors may select a successor to hold the office until the next annual meeting.

Deleted: At least one director shall be selected from each of the Boys and Girls Clubs. The Presidency shall rotate between each Club on a yearly basis.

MEETINGS

Section 3. Regular meetings of the Board may be held without notice at such time and place as shall from time to time be determined by the Board. Special meetings of the Board may be called by the President, on two days' notice to each director.

NOTICE

Section 4. Notice may be served by mail or electronic communication to the email address provided at Registration.

QUORUMS

Section 4. At all meetings of the Board of Directors, a majority of the number of directors then in office shall be necessary and sufficient to constitute a quorum for the transaction of business, and the act of a majority of the directors present at any meeting at which there is a quorum shall be the act of the Board of Directors, except as may be otherwise specifically permitted or provided by these By-Laws. If at any meeting of the Board there shall be less than a quorum present, a majority of those present may adjourn the meeting from time to time until a quorum is obtained, and no further notice thereof need be given other than by announcement at said meeting which shall be so adjourned.

POWERS AND DUTIES

Section 3. The PRESIDENT shall be the chief executive officer of the organization, shall have supervision and charge of all of the affairs of the organization, shall preside at all meetings of the Board of Directors and of members, and shall perform and do all acts and things incident to the position of President and shall have such other powers and duties as may be assigned, from time to time, by the Board of Directors.

It shall be the duty of the TREASURER to submit both Clubs books for one audit, and maintain the 501c3 paperwork with the Secretary of State.

The SECRETARY shall act as custodian of the minutes of all meetings of the Board of Directors and of the members; shall attend to the giving and serving of all notices of the organization; shall, in general, perform all the duties of Secretary, subject to the control of the Board of Directors.

ARTICLE VI FUNDS

USE OF FUNDS

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Section 1. As each Club maintains their own funds, the Walton Lacrosse Booster Club does not have or maintain funds. The organization only serves as a vehicle for assessments issued by Walton High School and to distribute shared expenses and income. Any such assessment shall be paid pro rata by the Boys and Girls Clubs.

SHARED EXPENSES AND INCOME

Section 2. All incidental shared expenses and income shall be maintained by the Boys Lacrosse Booster Club Treasurer and payment or distribution will be pro rata by head count between the two Clubs.

FISCAL YEAR

Section 3. The fiscal year of the organization shall be from July 1 to June 30.

ARTICLE VII LADY RAIDERS LACROSSE BOOSTER CLUB

PURPOSE

Section 1. Lady Raiders Lacrosse Booster Club is organized to support and assist in the establishment and conduct of the sport of Girls Lacrosse by providing financial support, administrative assistance, coordination of athletic and social activities and volunteer services.

MEMBERSHIP

Section 2. Any person having an interest in the objectives of the Lady Raiders Lacrosse Booster Club shall be a member in good standing upon full payment of Annual Dues.

DUES

Section 3. Annual Dues shall be set by the Lady Raiders Lacrosse Booster Club Officers and due in January.

VOTING

Section 4. Each member in good standing shall be entitled to cast one vote on any item that the Officers shall from time to time deem appropriate for a Lady Raiders Lacrosse Booster Club vote.

MEETINGS

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Section 5. Full Membership Meetings

- 5.01. ANNUAL MEETING: Annual meeting to select Executive Committee Officers shall be held in April or May.
- 5.02. Additional Meetings may be called from time to time by the President or a majority of the officers with ten (10) days notice.
- 5.03. QUORUM: A Quorum is 10 general members in addition to the majority of the Officers, or their written proxy.
- 5.04. NOTICE: Notice may be either by mail or email communication to the addresses provided upon registration.

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EXECUTIVE COMMITTEE

Section 6. EXECUTIVE COMMITTEE:

- 6.01. EXECUTIVE COMMITTEE OFFICERS AND MEMBERS: The Lady Raiders Lacrosse Booster Club shall be managed by an Executive Committee comprised of the President, Vice President, Secretary, Treasurer and Volunteer Coordinator, as well as any non-voting ex-officio committee chairpersons the Executive Committee finds necessary. The Head Girls Lacrosse Coach serves on the Executive Committee as a non-voting ex-officio member.
- 6.02. ELECTION OF OFFICERS: The current Executive Committee will offer a slate of nominees to be voted on at the Annual Meeting by the full membership. Nominations may also be taken from the floor during the annual meeting. In the case of any vacancy, the Executive Committee may select a successor to hold the office until the next annual meeting.
- 6.03. TERM OF OFFICERS: Shall be for one year or until their successors are elected.
- 6.04. MEETINGS: Regular meetings of the Executive Committee may be held without notice at such time and place as shall from time to time be determined by the Executive Committee. A Budget adoption meeting shall be held before January.

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6.05. POWERS AND DUTIES:

PRESIDENT: The responsibility of the President of the Women's Lacrosse Board of Directors is to ensure the future growth and community value. To be a change agent as the Women's Lacrosse Organization continues to grow and mature. To help facilitate meaningful meetings and productive board meetings, ensuring that everyone's thoughts and ideas are fully developed / shared. Other items of responsibility:

Shall be the chief executive officer, shall have supervision and charge of all of the affairs of the organization, shall preside at all meetings of the Executive Committee and of the members, shall perform and do all acts and things incident to the position of President and shall have such other powers and duties as may be assigned to him by the Executive Committee; specifically:

- a. Registration
- b. Program Budget
- c. Working with head coach to assure future financial and operational needs are planned
- d. Communicate with the general membership with regard to direction/decisions taken by the board.

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CE PRESIDENT: The responsibility of the VP shall have such powers and perform such duties as delegated by the President. In the absence of the President, he/she shall perform the duties and exercise the powers on the President. Items of responsibility:

- Liaison between the Women's HS BOD and the Women's Junior program leadership
- Report opportunities to promote the Varsity/ JV program within the Junior Program and vice versa.
- Home/ Game Day Operational stadium set up. (This includes opening of concessions and working with parent volunteers)

TREASURER: The responsibility of Treasurer is to keep the financial records of the program, collect dues, and authorize payment on approval of the Board. Shall perform all the duties usually incident to the office of the Treasurer, subject to the control of the Board of Directors. Specifically,

- Have the care and custody of all the funds of the Lady Raiders Lacrosse Booster Club,
- endorse checks for deposit, collect funds and fees, remit payment to vendors,
- render an accounting to the Executive Committee on a regular basis of the Club's financial status.

SECRETARY: The responsibility of the Secretary is to create and send agendas, keep all minutes of all Board of Directors and membership meetings. Keep other records as directed by the Board of Directors in response to daily operations of the Women's Lacrosse team. Will perform all the duties usually incident to the office of Secretary, subject to the control of the Board of Directors.

VOLUNTEER COORDINATOR: The responsibility of the Volunteer Coordinator is to engage parents of the general membership to volunteer for matters for the good of the Women's Lacrosse Team. The Volunteer Coordinator will organize and communicate areas of needs, and determine the responsibilities of each position coordinator. Also this person will need to assist the position Coordinator in finding volunteers for all fundraisers.

FUNDS

Section 7. Use of Funds

7.01. The organization shall use its funds only to accomplish the objectives and purposes specified in these By-Laws.

7.02. Inspection of Books. The members of the organization by a majority vote at any meeting, of members duly called, or in case the members shall fail to act, the Executive Committee, shall have power from time to time to determine whether and to what extent and at what times and places and under what conditions books of the organization or any